

**CITY OF SALINA**

Human Resources Department  
300 W. Ash, Rm. 200  
P.O. Box 736  
Salina, KS 67402-0736  
Phone: 785-309-5710  
FAX: 785-309-5711  
TDD: 785-826-7333

# Police Officer Application For Employment

Office use Only  
No. \_\_\_\_\_

We consider applicants for all jobs without regard to race, color religion, sex, national origin, age, the presence of a non-job-related medical condition or disability, or any other legally protected status. We will not refuse to hire a disabled applicant who is qualified to perform the essential functions of the job with reasonable accommodation. Applicants for certain specified positions must meet minimum response time requirements. Additional information is available from the Human Resources Department. The City of Salina conducts pre-employment drug testing.

*(Please type or print in ink only)*

Date of Application \_\_\_\_\_

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Initial

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Social Security Number

**Note: Any candidate who does not meet the following minimum employment standards will be disqualified from further consideration (before testing):**

**1. Do you meet the following minimum qualifications?**

- a. Are you a United States Citizen? ☐ Yes ☐ No
- b. Are you a High School Graduate or do you possess a GED Equivalence? ☐ Yes ☐ No
- c. Are you 21 years old? DOB: \_\_\_\_\_ ☐ Yes ☐ No
- d. Do you have a valid driver's license? ☐ Yes ☐ No
- e. If military service has been rendered and completed, do you have an honorable discharge or a discharge under honorable conditions? ☐ Yes ☐ No  
☐ N/A

**2. Have you been convicted by any state or the federal government of a crime which is a felony or its equivalent under the Uniform Code of Military Justice?**

☐ Yes ☐ No

**3. Have you been convicted of the following violent crimes during the preceding three (3) years?**

- Assault? ☐ Yes ☐ No
- Child Abuse? ☐ Yes ☐ No
- Sexual Assault? ☐ Yes ☐ No
- Resisting Arrest? ☐ Yes ☐ No

4. Do you have convictions, diversions or expungements, by any state or the federal government for the crime of domestic violence or its equivalent under the Uniform Code of Military Justice?

☐ Yes ☐ No

5. Do you have convictions, diversions or expungements of Driving Under the Influence or refusal during the preceding three (3) years?

☐ Yes ☐ No

6. Do you have multiple D.U.I./refusal convictions regardless of time period (to include diversion and expungement)?

☐ Yes ☐ No

7. Do you have more than three (3) moving traffic violations during the preceding 12 months? (i.e., speeding, reckless driving, etc.)

☐ Yes ☐ No

8. Do you have moral charge convictions over the age of 18?

☐ Yes ☐ No

By submitting this application online, I agree with and consent to the following statements, # 9 - # 11.

9. I understand that if I currently have debts serviced by collection agencies, it may result in disqualification.

10. I understand candidates will be required to have and maintain good health and physical condition. A physical examination, including an eyesight examination, will be conducted for top candidates at the City's expense. Eye sight requirements are the following: Both eyes 20/100, correctible to 20/20. Candidates who do not meet the visual acuity standards must employ the use of contact lenses as provided by an ophthalmologist or optometrist, in which case acuity must be correctable to 20/20, with no upper limits. Candidates must display adequate binocular vision and color vision.

11. I understand the following minimum standards involve illegal activities which, if I have committed and failed to disclose same, will result in disqualification when discovered during the selection process:

- Commission of moral crimes.
- Commission of property crimes during the preceding 2 years.
- Cocaine or opiates possession or use during the preceding 5 years.
- Steroid or marijuana possession or use during the preceding 12 months.
- Illegal possession or use of all other drugs during the preceding 2 years.
- Illegal sale or distribution of any narcotic or drug.
- Any undetected commission of felony crimes.

Note: Any information relative to criminal prosecution will be made available to the proper jurisdiction.

## Applicant's Statement

*I certify that answers given in this application are true and complete to the best of my knowledge. I authorize complete background investigation, including but not limited to all statements contained in this application for employment as may be necessary in arriving at an employment decision. If I am employed by the City based on this application. I understand that false or misleading information given in my application or interview(s) may result in discharge.*

By submitting this application online, I agree with and consent to the Applicant's Statement above.



# Equal Employment Opportunity Form

The City of Salina has an equal opportunity/affirmative action policy. Knowledge of your race, sex and age is necessary for monitoring the effectiveness of the program. Although you are not required to provide the information requested on this form, your cooperation is appreciated. This form is confidential and will be separated from your application immediately upon receipt.

Name \_\_\_\_\_ Social Security # \_\_\_\_\_ Date: \_\_\_\_\_

Position applied for: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

INSTRUCTIONS: *Place your numbered answer to each question in the space provided.*

\_\_\_\_\_ A. What sex are you?                      1. Male                      2. Female

\_\_\_\_\_ B. Which Racial/Ethnic Group do you consider yourself a member?

1. AMERICAN INDIAN OR ALASKAN NATIVE: All persons having origins in any of the original peoples of North America who are enrolled members of Indian Tribes or are descendants of enrolled members (a parent or grandparent) or who are recognized as Indians by the Secretary of Interior.

2. ASIAN OR PACIFIC ISLANDER: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands. This area includes for example, China, Japan, Korea, the Philippines and Samoa.

3. BLACK: All persons having origins in any of the Black racial groups of Africa.

4. HISPANIC: All persons of Mexican, Puerto Rican, Cuban, Central or South American origin.

5. WHITE: All persons having origins in any of the peoples of Europe, including Spain, North Africa or the Middle East.

\_\_\_\_\_ C. How did you learn about this job?

1. Job Notice (Posted in Human Resources Dept.)

7. Job Service

2. From a Present City Employee \_\_\_\_\_  
Employee Name

8. Human Relations Dept. Notice

9. Radio

3. As a Current City Employee

10. School/University

4. Salina Journal \_\_\_\_\_

11. Professional Publication

5. Other Newspaper

12. Internet

6. Salina Cable Ch. 20

13. Other \_\_\_\_\_